



24-A District Agricultural Association
Kings Fair, July 9 - July 12, 2009
Concessionaire/Exhibitor Regulations

2009 Hours of Operation

Thursday July 9, 5pm to Midnight
Friday July 10, 5pm to Midnight
Saturday July 11, 12 noon to Midnight
Sunday July 12, 12 noon to Midnight

Buildings Close at 10:30 pm Each Night

Credentials: Each Exhibitor/Concessionaire must purchase Working Credential Pass for each individual necessary to operate their business. A Daily Working Credential Pass is \$4.00 and a 4-Day Working Credential Pass is \$16.00, both include parking **(Maximum of 15 Passes Per Contract, includes Working Credentials). Passes must be purchased prior to Thursday, July 9th at 8am.**

Allocation of Space & Limitations: When practical, first choice of space and /or location will be provided to satisfactory returning Concessionaires & Exhibitors. **NO SPACE WILL BE RESERVED UNLESS THE SIGNED AGREEMENT AND GUARANTEE ARE RECEIVED IN THE KINGS FAIR OFFICE BY ASSIGNED DEADLINE.** Management reserves the right to make any location changes that are deemed necessary. Space size is set forth in each contract. Every effort will be made to allow sufficient space for the necessary activities of the Exhibitors/Concessionaires. No portion of equipment may extend beyond the designated space.

Exhibit Installation, Maintenance & Removal: **Commercial Building Exhibitors** may begin set-up of their booth 2 days prior to opening day of the Fair. **Concessionaires and Outside Exhibitors** may begin set-up of their unit/booth 1 day prior to opening day. All indoor/outdoor spaces will be assigned by the Fair Management. The booths in the Commercial Building are 10'X10'. The back of the booth is 8' high; sides are 4' from the floor. No display can be in excess of this height without permission of the Manager. All booths **MUST BE INSTALLED AND INSPECTED BY 6:00 pm WEDNESDAY JULY 8, 2009.** All exhibits **MUST** be manned and maintained in a clean and professional manner during **ALL HOURS THE FAIRGROUNDS ARE OPERATING.** **NO EXHIBITOR WILL BE PERMITTED TO REMOVE ANY PORTION OF THEIR EXHIBIT PRIOR TO 11:30 PM ON THE CLOSING DAY OF THE FAIR, SUNDAY JULY 12, 2009.**

Grease /Cooking Oil: Grease & cooking oil may not be dumped into the fair's sewer lines. Concessionaires may place sealed container and the maintenance crew will pick up the container each morning on the garbage runs. Any sewer line found with grease/cooking oil in during or after concessionaire has disconnected will be charged the fees for cleaning the line and could jeopardize their spot for future fairs.

Vehicles & Deliveries: Vehicles must be off the public areas of the fairgrounds prior to 2 pm Thursday & Friday, 10 AM Saturday & Sunday. Concessionaires must schedule their deliveries according to this schedule, as no vehicles will be allowed in the area after the times stated above. **SUPPLY VEHICLES MUST PARK IN DESIGNATED PARKING LOTS ONLY. THERE IS NO PARKING AROUND THE COMMERCIAL BUILDING. Please Note: Any vehicles left on the grounds after the above specified times and/or not in the designated parking area, will be towed away at the owner's expense.**

Stock Truck and R.V Parking: A limited number of spaces are available. Reservations must be made with the Concessionaire and /or Exhibitor Application. The fee for each space is payable in advance if a contract is issued. Stock Truck: \$80 RV: \$20.00 per day/unit. Spaces with full hook-ups are very limited and will be assigned in the order received.

Revenue Reporting: All Food/Beverage Concessionaires are to follow audit procedures as described in the Concessionaire/Exhibitor Hand Book, which will be included in approved contracts. Cash registers are required. Revenue is due before you are permitted to leave the grounds Sunday July 12, 2009.

Control: The Kings Fair reserves the right to control, through contract, all individuals and/or groups participating in the Fair. This is to include solicitation, distribution, and advertising, sound amplification, etc.

Licenses, Permits and Insurance: The Concessionaire/Exhibitor is responsible for all types of license and/or permit that are required by the State of California, County of Kings. The Kings County Health Department representatives will inspect all food concessions before the Fair opens. The County of Kings requires a health inspection fee for all food concessions. All types of permits and licenses **MUST** be obtained and are the responsibility of each individual concessionaire/exhibitor. All Concessionaires and Exhibitors must provide Evidence of Insurance, FE-13 Insurance Statement. Special Events Insurance may be purchases through the Fair: Food/Beverage Concessionaires \$115.00; Commercial Exhibitors - \$90.00, for duration of fair.

Fire Marshall: It is the exhibitor's responsibility to meet all Fire Marshall Requirements. All material, decorative or otherwise **MUST BE FLAME PROOF.** Inspection may be conducted by the State Fire Marshall.

Special Provisions: The 24-A District Agricultural Association reserves the right to evaluate your performance of the terms in this agreement, including financial performance. A poor evaluation will jeopardize any future agreement with this fair. Financial performance will be evaluated by gross sales and percentage paid to the Fair.